

## **Guest Editor Agreement & Responsibilities**

This agreement outlines the roles, responsibilities, and conditions governing the appointment of Guest Editors for Special Issues published in the Journal of Basic and Applied Research in Biomedicine (JBARBiomed).

### **1. Appointment**

Guest Editors are appointed by the Editor-in-Chief of JBARBiomed for a specific Special Issue theme. The appointment is honorary and does not imply employment, financial compensation, or guaranteed publication.

### **2. Roles and Responsibilities**

Guest Editors agree to:

- Assist in defining and refining the approved Special Issue theme
- Invite and encourage high-quality submissions aligned with the journal's scope
- Recommend qualified, independent peer reviewers
- Oversee the peer-review process in a timely, fair, and confidential manner
- Provide editorial recommendations (accept, revise, reject) to the Editor-in-Chief

### **3. Editorial Authority**

Guest Editors acknowledge that:

- They do not have final decision-making authority
- All final editorial decisions rest exclusively with the Editor-in-Chief
- The Editor-in-Chief may override recommendations to ensure scientific quality, ethical compliance, and scope alignment

### **4. Conflicts of Interest**

Guest Editors must disclose any actual or potential conflicts of interest. They must not handle manuscripts they have authored or co-authored. Such manuscripts will be managed exclusively by the Editor-in-Chief or an independent editor.

### **5. Ethical Standards**

Guest Editors agree to adhere to:

- COPE guidelines
- JBARBiomed publication ethics and policies
- Confidentiality of submitted manuscripts and peer reviews

Any breach of ethical standards may result in termination of the Guest Editor role.

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#### 6. Disclaimer

Participation as a Guest Editor does not guarantee publication of any manuscript. JBARBiomed reserves the right to reassigned editorial responsibilities or discontinue a Special Issue to preserve editorial integrity.

#### 7. Acceptance of Terms

By signing below, the Guest Editor confirms agreement with the terms outlined above.

Guest Editor Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Email: \_\_\_\_\_

Special Issue Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_